



PARENT HANDBOOK

2024-2025

Alef Academy
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A NOTE FROM THE DIRECTOR

Dear Parents,

Thank you for your interest in Alef Academy.

Preschool is a rewarding experience for children and their parents. It makes an important contribution to each child's growth and development through deep respect for the individual child, emphasis on developing creative thinking, a positive approach to language development and a promotion of cooperative effort.

Our parent handbook contains and provides helpful and useful information about our school, its policies, and procedures. We hope that it will help you throughout the year.

Please read through it carefully and if you should have any questions or concerns, please bring them to our attention. We want to hear from you.

I look forward to working together with you and your child,

Estee Popack
Director

OUR PHILOSOPHY

At Alef Academy, we strive to provide an environment that is emotionally secure and safe, where every child feels wanted and loved, and which promotes independence by offering choices and allowing the child to take the initiative. We believe in active learning, in encouraging children to manipulate materials, to use their senses to investigate, to explore by hands-on experience, and to search for answers to satisfy their curiosity. The classrooms are planned to include a wide variety of open-ended activities and materials so that children can learn in their own way and at their own pace and level. We strive to highlight the unique strengths of every child, and to help each one become an independent thinker.

Children learn best through first-hand experience, and these experiences are the basis for new knowledge and growth. Family, community, and culture are by nature important to young children; their experiences in school allow them to make sense of their world and to further develop their perceptions. All aspects of Alef Academy curriculum are naturally and holistically woven into the child's experience and are presented in a way that every child can be equally comfortable with.

Social relationships are crucial in so many areas of life, and a positive preschool experience is one of the most important keys to a child's future success in connecting with other people. Our educators help children learn how to resolve conflicts without fighting, and they encourage the development of empathy and concern for others.

The staff of Alef Academy look forward to working together with you throughout the school year to help each child succeed. We encourage you to ask questions about the program and to share your ideas with us.

OUR GOALS

Through developmentally appropriate practice we work to implement the curriculum focusing on the social, physical, intellectual, creative, and emotional development of each child.

The philosophy behind our curriculum is that children learn best by doing and playing. Learning requires active thinking and experimenting to find out how things work, and to learn firsthand about the world in which we live. Children are given the opportunities to explore, using all their senses, and using real materials, such as blocks, to try out their ideas about size, shape, color and the relationship that exists between things. By moving from the abstract to the concrete, play provides the foundation for academic learning.

Some of the objectives of the Alef Academy program are:

- to provide a setting in which your child will feel safe and happy
- to use your child's interests and experiences as the basis for learning and activities
- to help your child develop a love for learning; a love that is deep, wide, and ever growing
- to provide opportunities for your child to learn academic skills through day-to-day activities and through interactive experiences with peers and adults

- to encourage your child's love for books and foster the pre-reading skills appropriate to his/her stage of development
- to provide opportunities for your child to make discoveries and to use them in learning, developing the building blocks for the study of science
- to develop your child's problem-solving abilities, developing the skills in the study of mathematics
- to encourage your child's creativity and artistic expression
- to encourage your child to ask questions, which will be answered sincerely and honestly
- to develop your child's social skills, in both one-on-one and larger group settings
- to encourage your child to work independently and with his or her peers
- to provide learning materials and equipment, as well as caring and committed adults, to help your child get the most out of school and themselves.
- to help your child feel good about him/herself

Our classes are small with excellent teacher/student ratios, so that your child gets lots of attention. Low teacher/child ratio is critical to quality care. At Alef Academy, we follow the National Accreditation for the Education of Young Children suggestions. Each classroom is staffed appropriately to meet these criteria.

The Infant program follows a ratio of 1:4, with a maximum class size of 8. The Toddler program follows a ratio of 1:5, with a maximum class size of 10.
The Preschool program follows a ratio of 1:8 with a maximum class size of 16.

Our staff plans, implements, and evaluates the classroom curriculum so your child receives the best opportunities for high quality education. We follow an emergent, child led curriculum provide stimulating, developmentally appropriate learning experiences and skill development through exploration and discovery. Our objectives are aligned with the Public Schools and Colorado Early Learning Development Guidelines. The curriculum, while reflecting children's interests, is designed to ensure school readiness. This includes designing the environment, planning experiences, and selecting materials to help accomplish our goals and give each child a successful start in school. A child should go through the preschool years associating fun with learning.

GENERAL INFORMATION

Ages:

Alef Academy is for children 6 weeks through 4 years /Pre-K

Hours:

Half Day: 9:00 am - 12:30 pm

Whole Day: 9:00 am - 3:00 pm

Early Care: 8:00 am - 9:00pm

Late Care: 3:00 pm - 5:00 pm

We are a year-round preschool, with an option to change your schedule for the summer months.

Location: 7505 E 35th Ave, Unit #330 Denver, CO 80238

ADMISSION PROCEDURES

Fill out the application form online (registration fee included in online form) or return the completed application form along with the registration fee to the preschool office. You also have the option of filling out the application form online. Enrollments are accepted in the order in which they are received.

Alef Academy is open to children with special needs, in compliance with the ADA. Admission will be at the discretion of the director after meeting with the parents and child to ascertain that the program can meet the needs of the child. Parents must make a full disclosure of the nature and degree of the child's special needs. Our staff has no specialized training. Parents are asked to continue outside support.

An annual registration fee of \$250 and one-month's tuition deposit is due in order to secure a . This tuition deposit will be applied to your last month's tuition. All registration fees and deposits are non- refundable.

Withdrawals or schedule changes:

In the event it becomes necessary to withdraw or change your child's schedule, notice must be given in writing one month in advance. Tuition will be charged for one month after the date of notification of the withdrawal or change.

Children's files:

Each child's file must contain: A current application, a developmental form, a current medical form signed by your doctor, a form stating the date of all required immunizations signed by your doctor and a signed current release form.

Infants: Must include health status, immunizations, hearing, vision, dental and special needs of the infant. Reports of examinations pursuant to the health plan shall be obtained maintained in the child's file. Children up to two years old must have a health evaluation every three months with an updated immunization record.

Children two to five years old need to submit a current child's health status form signed by your pediatrician. A dated statement of your child's current health statement, which should include immunization, hearing, vision and dental must be submitted annually thereafter.

If you do not have health insurance and need help with obtaining resources for medical insurance or other medical needs, please see the appendix or director for a list of community resources.

If you have a concern about your child's health or development, we can help by providing resources or referrals to the appropriate agency through our school health consultant. Please see the director for more information.

We are required to have these forms on file by the first day of school by the state of Colorado Department of Human Services, Childcare division. If your child's file is incomplete your child will not be allowed to attend class until we have received all the required forms.

SCHOOL CALENDAR

A school calendar is distributed at the beginning of the school year. Please save your copy and check it often. It will also be posted on our website, www.alef.academy. It will help you plan ahead for school vacations, early dismissal and special school programs.

School Holidays:

We will be closed during the following Holidays:

Jewish: Rosh Hashanah, Yom Kippur, Sukkot, Simchat Torah, Passover, and Shavuot. Legal: Labor Day, Thanksgiving, Mid-Winter Break, Martin Luther King Day, President's Day, Memorial Day and Teacher In-Service Days.

We are constantly striving to improve, and so the Alef has created a Quality Improvement Plan. The QIP is updated annually and shared with our families, staff (at monthly staff meeting) and stakeholders. A copy of our QIP can be found in our parent resource area in the office. It is available for parents to review at any time.

DAILY ROUTINES

Arrival & Dismissal

Sign - in and Sign - out:

Make sure the teacher knows your child has arrived. You will need to sign your child in upon arrival and pick up at school using your Early Learning Ventures (ELV) app. You will be provided with a temporary security code upon first checking in your child, this will then be updated by you. Each parent will receive their own codes.

Children arriving before 9 am will join early care where a preschool staff member will be present. At that time, they will have a snack play games and activities. At 9 am, they will be greeted by their regular teachers. **If you are not registered for early care, you may not drop your child off earlier than 8:55 am.**

Always bring your child into the classroom. Please help them hang up their coats and wash their hands. When parents help the children settle in, it goes a long way to giving them a smooth start to the day.

Please bring all your children's stuff (including coats, lunch box, etc.) in a large non-permeable backpack or bag that can be completely closed. This will help prevent the spread of germs. When dropping off your child, if applicable, place coats, hat, mittens, etc. in the backpack and then zipper closed.

We like to greet children warmly and individually at the start of the day. Our greeting time extends

until 9:15. After that, we start activities and the focus of our educators is on the group as a whole. For your child to have that warm one-on-one beginning, it is important that you arrive on time. If you are late, we will do our best to smooth the way, but please understand the limits of the situation.

Dismissal:

Please include authorized pickups on your application and include anyone who will usually pick up your child. Please send a written communication to the teacher (through REMINI) whenever there is a change. Children will only be released to registered parents or to the person that the parents have listed on the child's forms as an authorized pickup. Children are never allowed through the front door without an adult. If someone other than a parent is picking up, they will be provided with a security code for checking in and out your child.

Full day pick up is at 3 pm, children registered for after care must be picked up at or before 5:00 pm.

Late Pick-Up:

We understand that emergencies and/or heavy traffic occur at times. In such cases where a parent is late, a 10- minute grace period will be given at no additional cost. After ten minutes, there will be a \$10.00 late fee charged for every 10-minute interval. Please understand that the 10-minute grace period is merely a gesture and should not be steadily utilized as 10 more minutes of childcare. It is during this time that our teachers are paid to tidy up their classroom in preparation for the next day. A late pick-up fee will be added to your invoice.

Absence:

Please let us know as early as possible if your child will be absent. Please either email the office in the morning or send a message through Remini if your child is sick so that the teachers can be notified. If your child has an infectious illness that requires us to warn other families, it is important that you inform us of this. If your child will be absent for pleasure reasons, (travel, visit ing grandparents) please let the teachers know ahead of time.

Snack and Lunch:

Snack: Please provide a nutritious morning and afternoon snack for your child along with a water bottle.

Lunch: Full day and half day children will eat lunch in school. Please provide a dairy or pareve (non-meat and no shellfish) lunch with your child. State regulations require that you send an ice pack in the lunch box to prevent spoilage. Please mark the outside of the lunch box with your child's first and last name.

Lunches must comply with State Regulations regarding nutritional content. They should include a protein, fruit, vegetable, grain and dairy product. If the food brought from home does not meet these nutritional requirements, we will supplement the meal.

At this time (2024) our program has no nut allergies so you can send peanut butter or any tree nut products to school. We will update you if that changes.

Due to personal levels of Kashrut and food allergies, children are not permitted to share food.

Rest time:

All children who stay in school for rest time must bring a cot sheet and blanket. Any favorite stuffed toy or pillow is welcome as well. All items should be washable and labeled with the child's first and last name. Bedding must be stored in school in the napping bags provided by us and taken home every Friday to be laundered and returned to school on Monday.

Safe Sleep Policy:

The Alef Academy Safe Sleep Policy is in compliance with the Colorado State Board of Human Services, Child Care Licensing and Colorado Shines standards. All will follow safe sleep recommendations for infants/toddlers using cribs to reduce the risk of Sudden Infant Death Syndrome (SIDS), Sudden Unexpected Infant Death (SUID), and the spread of contagious diseases.

We believe that a safe sleep environment for infants/toddlers helps lower the chances of an infant dying from SIDS, and that parents and childcare providers can work together to provide a safe sleep environment. Parents enrolling in our infant class will receive a copy of our Safe Sleep Practices and Environments and be asked to review this, sign and return with registration papers.

Clothing:

Please dress your child for active play and learning. Daily activities include active and messy play, and they should feel comfortable enough to enjoy themselves without worrying about their clothes or their safety. Sandals, flip flops and clogs are unsafe for outdoor play. Also be sure your child's clothes can be easily managed during toileting. A young child's self-esteem is enhanced when he/she can be independent.

The children are expected to play outside every day, so please dress your child appropriately. If children are too sick to go outside, they are considered too sick to be at school.

Please write your child's name on all sweaters, jackets, coats, hats, scarves, boots, mittens, etc. Each child needs to have an extra change of clothing at school. Please bring a complete change in labeled with your child's first and last name. If your child comes home wearing these extra clothes, please send a new set to school the next day.

If your child requires diapers and wipes, please send enough to last for the entire week. Please label all diapers with your child's name or initials.

Tzedakah:

We encourage the children (Class Gimmel and Daled) to bring tzedakah (money for charity) every day. A penny or two is fine, the point is to develop a daily habit of sharing. It also helps children associate money with giving and doing good.

Toys and Games:

Please do not allow your child to bring any toys into school. Aside for toys that are needed in the very opening days of school to help ease your child's transition from home to school, we ask that you leave your child's toys at home.

Birthday Parties in School:

Our favorite celebration in school! Parents, grandparents and family are invited to join. Please be sure to discuss it with the teacher at least a week in advance.

In keeping with our process-oriented environment to encourage the children to participate in food preparation and to foster healthy eating, the friends and teachers will create a "fruit birthday cake" for their classmate. We ask that whole uncut fruit be brought into school one day prior to your child's birthday celebration. You may bring party supplies for your child's party, such as tablecloths, paper goods, birthday candles, etc. No additional food or snacks can be brought in. Instead of bringing party bags, we suggest you bring a gift for your child's class.

Birthdays are a wonderful time to teach your child the good deed of giving. Books are also an appropriate gift in honor of your child's birthday, and can be inscribed with your personal message (you may check with us before purchasing to see if we have that particular book). These birthday gifts have always been especially treasured in the classroom and bring such pride to the children in whose honor they were purchased.

Enhancement Activities:

At Alef Academy, we offer Yoga, Music and Movement, Hebrew, and Soccer Shots, challah making and a fun-filled Friday Shabbat Party. These rotate throughout the school year.

Primary caregivers:

Each child is cared for by the same one or two adults daily to promote the formation of a strong emotional bond. Our educators are sensitive to children and parents and understand the program's philosophy and practices. Your child's primary caregiver tunes into your child's needs and develops a special bond while ensuring all needs are met and all caring times are carried out in ways that empower the child and establish a sense of security and trust.

The primary caregiver is the essential link in the communication chain between parents and the school and the children and the school. Primary caregivers ensure that every day, each child's experience is communicated to parents — not just what the teacher witnessed but what others have enacted as well.

Your child's primary caregiver will translate your individual concerns and needs into action through the efforts of all program staff and ensure that the program wraps around the children and family's needs.

Your twice-yearly conferences will take place with your child's primary caregiver.

While your child is enrolled in our program, they will be in a classroom that is age appropriate and developmentally appropriate. Your child will continue in this classroom until they have reached the maximum age or exceeded the learning process for the classroom. While your child is in the classroom they will continue with the same teachers for the duration of their time in the class. This provides continuity of care.

Transitions:

Whether to a new school or a new class, the staff at Alef Academy will help your child transition as seamlessly as possible to his/her new classroom. We understand that transitioning to; within and out of preschool can be a challenging process. We want these transitions to be a positive experience for both the child and the family.

New Students:

For new students we begin with meeting the child and family in the classroom setting. This is an important time for the child and family to meet the teacher, friends and see the environment the child will be spending his/her learning time. One of the tools we use is the "Getting to Know You" form. We ask that the parent complete the form based on their child's traits. This information is helpful to the teacher, who can then provide an easier separation for the child and parent by introducing a welcoming environment and connections from home.

Transitions Within the Program:

For children transitioning from one classroom to another, we conduct the following steps: Work with the teacher to identify the children ready for the next age group.

Notify the parents of this exciting time and set up a time for the child and parents to visit the next classroom to meet teachers, friends and learn about routines.

Schedule time for two weeks, longer if needed, for the child to visit and spend time in their new classroom. Once the child is comfortable a full day transition will occur with a set date to start full time.

Transitioning Out of Preschool:

During your child's four-year-old Fall Conference, we discuss transitioning to kindergarten and create a plan with you.

POLICIES AND PROCEDURES

Parent Involvement:

We have several functions throughout the year including various holiday parties and celebrations that parents are invited to attend.

Your special talents, abilities, and hobbies are a great contribution to our classroom experience.

Please let us know if you are willing to come in and share your skills.

Parents may visit the school at any time to observe. If the teachers are not free to talk with you, please understand that the children come first during class time; they will be happy to talk with you after class.

Assessments and Parent Teacher Conferences:

Assessments are done within 90 calendar days of a child's enrollment.

Two parent conferences are held during the school year, one in the fall and one in the spring.

Assessment results are used to individualize curriculum and lesson planning. A teacher or parent may set up additional conferences at any time during the school year as needed.

Any special needs and/or problems should be reported to the teachers before the child enters the school. If problems arise during the year, parents may feel free to call the teacher to discuss the matter or to arrange a conference. During the school year, feel free to notify us of any special events in your child's life to which we may help him/her adjust by means of stories, discussions, etc. (Examples: birth of a new baby, a special vacation, hospital stay, etc.)

Translation Services Offered:

Upon enrollment, we will have staff on hand who are Hebrew speakers, to translate materials and conversations as needed. A bilingual teacher will be called in who is fluent in the dominant second language represented.

If other language translation services needed, they will be sought out at that time, at no cost to the family. Please see appendix for a list of translation services used.

General Visitors to Alef Academy:

All visitors must sign in at the front desk before being allowed into the building.

Concerns:

Please feel free to talk to the Director any time you have any concerns about our program. If your concerns are not remedied and you feel we are in serious violation of Colorado licensing regulations, you may call the Department of Human Services, Division of Child Care at 303-8668958 or write the Department of Human Services, Division of Child Care at 1575 Sherman St., Denver, CO 80203.

Inclement Weather:

In the case of inclement weather, the children will not play outdoors. We set up an indoor space for the children to use.

POLICY ON GUIDING BEHAVIOR AND CLASSROOM MANAGEMENT

The goal of classroom management is to help the child become self-disciplined and achieve overall social and emotional competence. We view this as an integral part of educating young children. Children are learning behavior skills, just as they are learning cognitive skills, etc. and we try to approach this area of development with sensitivity.

Positive guidance is critical, and at Alef Academy we try to make sure that every child receives positive guidance every day.

Redirection, guiding a child to a different activity and/or area, is a key tool in guiding young children. The younger the child, the more important redirection is.

Incorporating logical consequences, particularly as children get older, and especially with groups, helps a child internalize responsibility. "Let's clean up so we can have time to hear the end of the story today".

We have a win-win approach to conflict resolution that fosters respect, fairness, and self-esteem. All staff members are trained in implementing this approach to help children through the normal challenge of developing social skills.

If after trying these methods a child is still having a problem with appropriate behaviors, a teacher will remove the child from the activity. This is done to help the child calm down and sometimes to discuss the situation in private.

Under no circumstances are abusive, neglectful, corporal, humiliating or frightening punishments ever implemented.

If there are behavioral issues that you see at home, we ask that you communicate with us so that we can work together for the benefit of your child. We have an early childhood mental health

consultant who we consult with for additional support as needed and can refer to other specialists as needed. Parents may also choose (and are encouraged) to contact outside agencies/ organizations for programs or services directly. The office maintains lists of resources that can be shared with any parent who would like information about organizations that provide early intervention and connect families to appropriate community service agencies. We provide supports to families in the following steps:

Referral Process:

The teacher informs the Director of their concern

A meeting is scheduled with the parents, teacher(s) and Director

The parent is given the contact information for the appropriate referral agency

The parent contacts the appropriate agency, and a screening is arranged.

The outcomes are discussed with the teacher/director.

The staff and the parent discuss ways the program can assist in meeting the child's needs. There may be occasions when parents may choose to not accept referrals.

TOILETING

We do not require a child be toilet trained in order to participate in the program, and the timing for initiating toilet training is up to parents to determine. We will, however, be glad to assist you in the toilet training process.

Note: We request that only children who are completing toilet training wear pull ups, as to minimize changing time.

HEALTH & MEDICAL

We hope that everyone stays healthy, and we work to keep Alef Academy a healthy environment for all. Our primary consideration is for the well-being of all students and staff. So, while it is normal and even healthy for young children to be sick in the early years (it helps develop a strong immune system), communicability remains an important consideration in deciding if a child is well enough to be in school.

Keep your child home if he or she has:

- acute diarrhea, characterized as twice the child's usual frequency of bowel movements with a change to a looser consistency within a period of 24 hours
- vomiting within a period of 48 hours
- elevated temperature over 100.5 F within 24 hours
- sore throat or constant cough
- red eyes with a discharge —often a sign of conjunctivitis ("pink eye"), and highly contagious. When these symptoms accompany a non-contagious condition, we must have a

doctor's note.

- skin rash, excluding diaper rash, lasting more than one day
- mouth sores or open sores that cannot be covered until they have dried and crusted over.
- excessively runny nose, especially with green mucus
- begun an antibiotic for a contagious condition less than 24 hours ago
- been fussy, cranky or out of sorts for the last 12 hours
- had very little sleep the night before

Children who are too sick to participate in full program activities, including outside play, or who require consistent one-on-one attention, should be at home. Please call the school when your child is absent due to illness. If your child becomes ill in school, we will call you to take him/her home. If we can't reach you, designated emergency numbers will be called. Any other arrangements for the care of a sick child must be given to the office in writing. The school reserves the right to determine if a child is well enough to be in school.

Medical Forms:

Your child's health form must indicate a physical exam by a doctor within a year's period. By State regulation, current forms must be on file in order for children to be present in school. b) The emergency form, with contact numbers, must be kept up to date.

Medication:

At Alef Academy we try to avoid administering medication when possible. Parents should give medication such as antibiotics etc. before and after school. In the event that your child does have special health needs requiring intervention and /or medication, we will need a current written medication authorization from the child's health care provider and parent written consent. If an existing individualized health care plan is provided for the child, it must be reviewed and followed by the center staff when caring for the child. All medication must be in original bottle with label and child's name clear.

Home remedies, homeopathic medication, vitamins, and supplements cannot be administered to children in childcare. All medications, except those considered emergency medications, will be locked and inaccessible to children. Emergency medications such as epi-pens or asthma inhalers will be stored in an area inaccessible to children but easily accessible and identifiable to staff. Staff who administer medications at the center will have completed the Department-approved Medication Administration training and have current delegation from our Child Care Health Consultant.

You will need to supply your child's sunscreen because of possible allergies. You must label the bottle of sunscreen with your child's first and last name. A signed medical release form authorizing the preschool to obtain any necessary medical treatment must be in each child's file, in the event that parents cannot be contacted.

Accident and Injury Procedures:

If a child has a minor scrape or bump the staff will wash the injury, apply ice if necessary and give TLC. All minor injuries and/or accidents incurred by children will be recorded and an "Ouch

Report” to be sent through the Remini app.

In the event of serious injuries, the family physician will be notified, and the parent called immediately. If neither the physician nor parent can be reached, 911 will be called and the child will be taken to the hospital specified on the child’s emergency record.

In the event of a lost child, G-d forbid, the police will be notified immediately. We will also call the parents immediately.

As caregivers for your children, we are legally responsible to report any and all suspected child abuse. According to Colorado State and Douglas County Regulations we will report any suspicion of child abuse. We will report to the Division of Child Care, Human Services. As part of our registration package, you will receive reporting abuse or neglect and making a complaint documentation. The following number may be used for reporting.

Child Abuse Hotline: 720-944-3000

SNOW CANCELLATIONS AND DELAYS

Before the school day:

Cancellations due to weather are sent out via text messages and email. Please note that we do not automatically follow the decision of the public schools for closing. We will do our best to send an update by 6 AM of that day.

During the school day:

If school must close during the day due to developing weather conditions, we will text/call parents to pick up their children or to make arrangements for someone else to do so. If we cannot reach you, we will call the numbers on your emergency forms.

Delay:

When there is a delay, there is no early drop off.

EMERGENCY PROCEDURES

In the event that there is (G-d forbid) a security emergency affecting the area, please know: We will take care of your child for as long as needed. This could be overnight and/or could potentially involve relocating to another site.

When necessary, children and adults will evacuate to Great Clips or Swigert Elementary.

Directions to Great Clips: Walk next door.

Directions to Swigert Elementary: Cross 35th Ave and proceed to Swigert Main Entrance.

We will make parent notification a priority (second to the protection of your children) and use resources available (phone and Internet). Look out for text messages, as this is our first method of communication. However, if these are not functioning, we urge you to remember that your children will be taken care of until we are able to contact you and

safely return your child to you.

Children will only be released to parents or the individuals listed on the emergency contact form. Please make sure these forms are always current.

COMMUNICATION

Effective communication is extremely important. Please feel free to contact the school with any matter that requires clarification. Please discuss any questions or concerns with your child's teacher and/or the director. If you need to reach your child's teacher during the day, please message through the Remini app or call the office: 720.328.1358. Since communication is an integral part of our school, an interpreter is provided if a secondary language is necessary. Please contact our office if an interpreter is needed.

Here's how we keep you informed about what's happening at school:

- School website: www.Alef.Academy
- Verbal communication.
- Daily note home, via Remini app.
- A weekly newsletter, via email.
- In each classroom, there is a box at your child's cubby. Please check the box daily for art projects, general information, and school reminders.
- Twice a year, parent teacher's conference.

TUITION & FEES

Please note: Tuition prices are per month. Tuition is due the first of the month. A summer camp program is also available. Scholarship funds are available. Speak to Estee for more details.

2023-2024 Monthly Tuition Rates

Yearly Registration Fee: \$250

AGE GROUP		2 DAY OPTION Tues & Thurs	3 DAY OPTION Mon, Wed, Fri	5 DAY OPTION Mon - Fri
INFANTS 6 weeks – 18 months	HALF DAY	NA	NA	NA
	FULL DAY	\$774	\$1,160	\$1,680
TODDLERS 18– 36 months	HALF DAY	\$478	\$679	\$939
	FULL DAY	\$749	\$996	\$1,460
PRESCHOOL 3's & 4's	HALF DAY	\$435	\$630	\$889
	FULL DAY	\$707	\$977	\$1,346

BEFORE & AFTER CARE TUITION RATES			
	2 DAY OPTION Tues & Thurs	3 DAY OPTION Mon, Wed, Fri	5 DAY OPTION Mon - Fri
Before Care 8 - 9 AM	\$67/Month	\$101/Month	\$126/Month
After Care 3 - 5 PM	\$122/Month	\$183/Month	\$305/Month

Aftercare is available until 4 PM on Fridays.

APPENDIX

Parent Resources:

Health Insurance:

Medicaid 1-800-221-3943 www.medicaid-guide.org/colorado

Connect for Health Colorado 855-752-6749 www.connectforhealthco.com

Child Health Plan Plus 1-800-359-1991 www.colorado.gov/pacific/hcpf/child-health-plan-plus

Colorado Consumer Health Initiative <http://cohealthinitiative.org/gettingcovered>

Dental Insurance:

Delta Dental 844-210-0332 <http://www.affordable-health-insurance-plans.org/>

Colorado Dental Association — Low Cost Dentistry 303-740-6900

www.cdaonline.org/public/articleslowfee/lowfee

Free and Reduced Vision Screenings:

The Lion Club 303-504-6293 www.lionsclub.org

Free or Reduced Immunizations:

303-451-0123 www.tchd.org

Early Interventions — Referrals:

Early Interventions Colorado 888-777-4041 www.eicolorado.org

Colorado Child Find www.cde.state.co.us/early/childfinddirectoryinfo 3. Alef Academy Referral Policy (Attached)

Translation Services:

CREA Results 720-495-3480 www.crearesults.org

A & A Languages 303-960-6543 www.alanguages.com

Language Line Solutions 800-752-6096 www.language-line.com

Bridge Languages 303-785-8869 www.bridgelanguages.com

Developmental Referral Process



